

AGENDA

Meeting: CALNE AREA BOARD
Place: Corn Exchange, Calne Town Council, Bank House, The Strand, Calne
SN11 0EN
Date: Tuesday 8 April 2014
Time: 6.30 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne.

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.00pm.

Please direct any enquiries on this agenda to David Parkes (Democratic Services Officer), on 01249 718220 or david.parkes@wiltshire.gov.uk

or Jane Vaughan (Calne Community Area Manager), on 01249 706447 or jane.vaughan@wiltshire.gov.uk

The papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Cllr Christine Crisp
Cllr Alan Hill (Chairman)
Cllr Howard Marshall

Cllr Anthony Trotman (Vice Chairman)
Cllr Glenis Ansell

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome everyone to the Calne Area Board.</p>	6.30 pm
<p>2 Apologies for Absence</p> <p>Apologies for absence will be announced.</p>	
<p>3 Minutes</p> <p>To approve and sign as a correct record the minutes of the meetings held on 4 February 2014 and 19 March 2014 (additional area board).</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 1 - 6</i>)</p> <p>To note the following announcements:</p> <p>a) Dementia Strategy Consultation b) Library Memory Groups c) Proposed changes to Connect2 Wiltshire bus services in the Calne area</p>	6.40 pm
<p>6 What Matters to You (<i>Pages 7 - 20</i>)</p> <p>The Board will be asked to:</p> <ul style="list-style-type: none"> • Consider the outcomes from the 'What Matters to You' event on 18 March. • Select priorities for 2014/15. 	
<p>7 The Calne Children's Centre</p> <p>A presentation from Georgina Knappe, The Calne Children's Centre.</p>	
<p>8 Partner Updates (<i>Pages 21 - 22</i>)</p> <p>To receive an update from the partners listed below:</p> <p>a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. NHS Wiltshire</p>	

- d. Calne Community Area Partnership
- e. Town and Parish Councils.

9 **Your Local Issues** (*Pages 23 - 28*)

Councillors will provide an update on community issues and progress on area board working groups. This will include:

- a. Skate board park working group
- b. Highways working group (CATG)
- c. Calne campus working group
- d. Sandpit Road (Section 106) working group – to include a report requesting approval to commission a sign placement study for Calne.
- e. Air quality working group.

10 **Area Board Funding** (*Pages 29 - 38*)

To consider one application to the Community Area Grants Scheme, as follows:

- Calne Archers funding application.
- To note the awards made to WW1 commemoration projects (previously delegated to the CAM)

11 **Close**

The Chairman will set out arrangements for the next meeting.

Future Meeting Dates

Tuesday, 3 June 2014
7.00 pm

Corn Exchange, Calne Town Council, Bank House,
The Strand, Calne SN11 0EN

Tuesday, 5 August 2014
6.30 pm

Corn Exchange, Calne Town Council, Bank House,
The Strand, Calne SN11 0EN

Chairman's Announcements

Subject:	Dementia Strategy Consultation
Officer Contact Details:	Rhian Bennett 01225 712554 dementiaconsultation@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/council/consultations.htm
Further details available:	Please contact Rhian Bennett

Summary of announcement:

A draft dementia strategy for Wiltshire has been developed and a consultation process will be launching in mid February (anticipated to be 19th February) for three months.

The draft strategy was agreed by Wiltshire Council Cabinet and the Governing Body of NHS Wiltshire Clinical Commissioning Group in January and these organisations will be inviting people with an interest in dementia, whether through personal or professional experience, to contribute their comments and viewpoints.

The strategy outlines plans for how organisations in Wiltshire will work together to support people with dementia and their carers and families to live well in Wiltshire. With the number of people with dementia predicted to rise by 28% in 2020 to 8,350 people, the key message of the strategy is that dementia is everyone's business and we all need to play our part in making Wiltshire a good place to live with dementia.

To make this happen, one of the priorities within the strategy is to develop dementia friendly communities in Wiltshire. These will involve bringing together partners within local communities, including people with dementia, to deliver small improvements that make a difference to the quality of life for people living with dementia. Examples might include giving bus drivers dementia awareness training or local areas deciding that they want to set up dementia friendly activities. Community area boards will be central to this and Royal Wootton Bassett will be acting as the pilot area to test a new dementia friendly community toolkit, which will then be made available to all areas across Wiltshire. Work will be commencing in February and area boards will be kept informed of progress.

The strategy also looks at the care and support services that are available for people from the point at which they start to have concerns about their memory through to the end of lives.

The consultation documents will be placed upon the consultation pages of Wiltshire Council and NHS Wiltshire Clinical Commissioning Group websites on the launch date, allowing all interested parties to respond accordingly.

Chairman's Announcements

Subject:	Library memory groups
Officer Contact Details:	Rebecca Bolton Email: rebecca.bolton@wiltshire.gov.uk Tel: 01225 713706
Weblink:	
Further details available:	Please contact Rebecca Bolton

Summary of announcement:

Library memory groups launched

Four new library memory groups started in January for people with memory loss and dementia and their carers in Pewsey, Purton, Warminster & Mere.

Funded by Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, they are run by The Reader Organisation and designed to provide an enjoyable environment where people with dementia can meet with each other to enjoy literature and reading.

Sessions are free of charge and run on a weekly basis in libraries. One or two pieces of literature are used as the focus of each session and people are encouraged to contribute as much or as little as they wish to. No one has to be able to read and no one has to read aloud – although many people do, as their confidence improves.

They will be taking place as follows:

Wednesdays

- Warminster Library, Three Horseshoes Walk, BA12 9BT - 11.30am – 1.00pm
- Mere Library, Barton Lane, BA12 6JA - 2.30pm – 4.00pm

Thursdays

- Purton Library, High Street, SN5 4AA - 11.30am – 1.00pm
- Pewsey Library, Aston Close, SN9 5EQ - 2.30pm – 4.00pm

As well as promoting this opportunity to people with memory loss and dementia and their carers, Wiltshire Libraries are keen to speak to anyone who may be interested in volunteering at these groups.

Chairman's Announcements

Subject:	Proposed changes to Connect2 Wiltshire bus services in the Calne and Marlborough area
Officer Contact Details:	Ian White ian.white@wiltshire.gov.uk 01225 713322
Weblink:	http://www.wiltshire.gov.uk/council/consultations.htm
Further details available:	Direct from Ian White.

Summary of announcement:

As a part of its ongoing programme of reviews of supported bus services, Wiltshire Council is currently consulting on proposed changes to the Connect2 Wiltshire services that operate between Marlborough and Calne, in the Calne / Heddington area and between Marlborough and Devizes.

Details of the proposals and an invitation to respond have been circulated via the Area Boards to town and parish councils, Area Board members and other groups or individuals who may wish to respond. Consultation questionnaires are also being made available on the buses and in local libraries. The consultation documents can also be found on the council and Our Community Matters websites.

The aim of the proposals is to reduce the cost of operating the services, which are relatively expensive to provide in relation to the number of passengers using them, while continuing to provide a service that we hope will still meet the main needs of the majority of existing users. In addition to changes to the frequency and timing of journeys, the proposals would also replace the current bookable service that is available in some areas with fixed route timetabled services. This would allow a significant saving to be made as there would no longer be a need to pay for a call centre or booking system.

The consultation closes on 14 May, and it is intended to introduce the revised services in October 2014..

**WILTSHIRE COUNCIL
CALNE AREA BOARD**

8th April, 2014

**What matters to you in the Calne community area?
Conference report – local priorities for action**

1. Purpose of the Report

To update members on the outcome of the ‘What matters to you?’ conference held on 18th March, 2014 and to recommend that the Area Board uses the outcomes from the event to stimulate local action and to inform its priorities for the next two years.

2. Background

The ‘What matters to you?’ conference was held on 18th March 2014 and local members of the public and partner agencies filled the Community Hall at Beversbrook to take part. The event focused on the data set out in the [Community Area Joint Strategic Assessment 2014-16](#), and used themed roundtable discussion to identify local priorities underpinned by JSA evidence. All participants had an opportunity to vote on the priorities and the results are set out in this report. Following identification and agreement on the priorities the themed roundtables then looked at practical community-led actions that could be taken to address the issues.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Inform the community plan for the area
- Provide the Council and partners with a clear focus for actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

3. Priorities identified

The priorities identified at the event are set out at Appendix 1. These will be available to view on screen at the meeting.

4. Moving forward with community-led action

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to initiate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

To enable the Area Board to select such areas of focus, it is proposed that participants rank the top 10 priorities in terms of importance and by the ability of the community to make most impact. This may be facilitated by the use of hand held voting equipment at the meeting. This will provide the Area Board with a clear idea of those areas it can target most effectively. It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and target its resources to support community-led initiatives around these themes and issues.

5. Recommendations

- That the Area Board adopts the priorities identified by the 'What matters to you' community event and works to facilitate local action to tackle those priorities.
- That the Board uses a participatory process to select a priority theme (s) and issues (s) to be targeted by the Board over the next 18 months.
- That the Board considers earmarking funding to promote, initiate and support community-led action around the selected priorities.
- That the Board considers appointing a lead member to champion any priority (priorities) adopted.
- That updates are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered.

Report Author: Jane Vaughan, Calne Community Area Manager
Tel No: 01249 706447
E-Mail: jane.vaughan@wiltshire.gov.uk

Agreeing our priorities

Your chance to vote

Page 9



Children and young people

1. Early intervention to recognise child poverty and childhood obesity and engage with parents to address it **51%**
2. Transport from Calne Primary Schools to Chippenham Secondary Schools is a major concern better public transport needs to be considered **19%**
3. Identifying families who are entitled to funding for free school meals and ensuring that they access it **10%**
4. A need to break the cycle of poverty aspiration **20%**



Community safety

1. Increase employment opportunities and youth activities (in consultation with young people) to address some ASB incidents **39%**
2. Education for young people to be good citizens and education for families to help with parenting skills **28%**
3. Encourage and support people with drug problems to seek assistance with their addiction **4%**
4. Ensure community & partners work together to inform, protect and support elderly and vulnerable people in issues of community safety **28%**



Arts and culture

1. Build a positive reputation for Calne to attract more visitors to venues and events **26%**
2. Market Calne's geographical position relative to the surrounding heritage venues, landscapes and other attractions **24%**
3. Develop current and create new festivals to enliven the community and promote more visits **20%**
4. Engage schools and community groups in exploring the heritage of the area **10%**
5. Raise awareness of the cultural groups within the community to increase participation in the local community **20%**



Economy

1. Better opportunities for young people to get into work through initiatives like apprenticeships & work experience **58%**
2. Greater protection for industrial estate at Portemmarsh and more opportunities for business growth eg new employment land **10%**
3. Harness opportunities through development of RAF Lyneham. **7%**
4. More incentives for retailers eg lower rates **25%**



Environment

1. Housing developments need to address green spaces/trees/wildlife corridors & drainage management **38%**
2. Expand parameters of air quality monitoring to include smell in relation to Hills/Viridor site **12%**
3. Raise awareness of, and address, poor water quality issue **1%**
4. Increase pride in the community **14%**
5. Take action on waste - improve recycling rates and reduce litter **35%**



Health and wellbeing

1. GP capacity issues and long waiting times for a routine GP appointment **34%**
2. Lack of local healthcare facilities resulting in long distance travel to access these services **41%**
3. Difference in life expectancy between the most and least deprived communities **24%**



Housing

1. Raising awareness to access support to reduce fuel poverty **16%**
2. The importance of maintaining the 40% affordable housing in new developments **37%**
3. Bungalows in the town and rural communities (with transport bus routes) for older people and single people **21%**
4. More housing in the town centre and the infrastructure **16%**
5. Area boards to allow opportunity to discuss planning **10%**



Leisure

1. Improve communication of opportunities for leisure activities targeted to specific age groups making use of the Community Hub and Active Wilts **23%**
2. Support the Bowl development and the training of young volunteers as Coaches for skateboarding, scooter and BMX **25%**
3. Support a program of accessible healthy lifestyle and social leisure activities to go out to the villages across the community area **52%**



Transport

1. Improve cycle networks for commuting into and through Calne and for leisure. **25%**
2. Help improve air quality by offering good public transport and keeping traffic moving. **30%**
3. Work with schools to develop travel plans. **12%**
4. Better transport strategies for disabled people. **10%**
5. Address poor road quality and speeding in the rural areas. **22%**



Our community

1. Encourage community cohesion and resilience through events which are run and owned by the local community. **32%**
2. Reduce social isolation by putting people in touch and enabling them to build their own successful community groups. **28%**
3. Enhance the volunteering experience to make it possible for everyone and anyone to volunteer and to benefit from volunteering. **41%**





Briefing report for Calne Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltsfire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Darren Nixon, Devizes, Melksham, Calne Station Hub	07860 345294	darren.nixon@wiltsfire.gov.uk
Operational matters	Damien Bence, Chippenham, Corsham, Malmesbury Station Hub	07584 217174	damien.bence@wiltsfire.gov.uk
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltsfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltsfire.gov.uk and then complete the on line request

Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013	January, 2014
Chimney Fire		1	3	0	1	0	0	0	0	0	0	1	0	3
Emerg Spec Svc Calls		1	0	0	0	0	0	1	1	0	1	1	1	0
	Animal Rescue	0	1	0	0	2	0	0	1	0	0	0	0	0
	Assist Amb/Social Service	0	1	0	0	1	0	1	0	0	0	0	0	1
	Co-Responder	0	0	0	1	1	0	0	0	0	0	0	0	0
	Effecting Entry	0	0	0	0	0	0	0	0	0	1	0	0	0
	Flooding	0	0	0	0	0	0	0	0	0	0	1	0	0
	Lift Release	0	0	0	0	1	0	0	0	0	0	0	0	0
	Making safe	0	0	0	0	0	0	1	0	0	0	0	0	0
	Person Rescue/Release	0	0	0	0	0	0	0	0	1	0	0	0	0
	RTC - Make Safe	0	0	1	0	1	0	0	0	0	0	0	1	0
	RTC - Person Trapped	0	1	0	0	0	1	0	0	0	0	0	0	0
False Alarm Good Intent	1	0	3	0	3	1	2	3	2	1	1	1	0	
FDR1 Fire	1	1	1	3	1	1	3	1	2	4	0	4	4	
Secondary Fire		0	1	0	0	1	0	0	0	0	0	1	0	1
	Fence/Lamp	0	0	0	0	0	0	0	0	0	0	1	0	0
	Grass/Heath/Railway/Tree	0	1	0	3	2	1	1	0	1	0	1	0	2
	Refuse/Container	0	0	0	0	0	1	0	0	0	0	1	0	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager. (In development)

NOT

**WILTSHIRE COUNCIL
CALNE AREA BOARD**

8th April, 2014

Sandpit Road s106 Working Group – report to Calne Area Board

1. Purpose of the Report

To update members on the outcome of the latest Calne Area Board Sandpit Road s106 Working Group meeting and to consider a recommendation arising from it to approve £6,000 of the s106 budget to implement a sign placement study for Calne.

2. Background

The Calne Area Board Sandpit Road s106 Working Group was established to ensure that the Section 106 agreement relative to the Sandpit Road development takes into account the views of the local community with respect to the following focus points:

1. Oxford Road Pedestrian/cyclist improvements and reduction of through traffic. *(relating to paragraph 4. Schedule 5 – Summary of Unilateral Undertaking).*
2. Footway and or cycleway links to Calne town centre, school and employment sites. *(relating to paragraph 5. Schedule 5 – Summary of Unilateral Undertaking).*
3. Signage to enhance footway and cycle way usage. *(relating to paragraph 6. Schedule 5 – Summary of Unilateral Undertaking).*
4. Enhancing bus stops. *(relating to paragraph 12. Schedule 5 – Summary of Unilateral Undertaking).*

(schedule 5 attached as appendix 1).

3. Update from the Working group meeting:

3.1. Review of Original Focus Points:

The Calne Area Board Sandpit Road s106 Working Group held a meeting on 26th March 2014 which reviewed the original focus points related to the terms of reference, discussed progress on schemes already underway and reviewed the budget attached to the s106 agreement.

It was felt that, while work is underway with respect to points 1 & 2 through specific schemes outlined below, points 3 & 4 needed further discussion

and the identification of more relevant schemes to deliver against the s106 agreement.

Points discussed included:

- How funds are drawn down and how long the group had to spend those funds. It was explained that funds are drawn down as and when schemes require payment and that the agreement allows 11 years from the commencement of development.
- Concerns about linking rather than duplicating current schemes and focus points with ones that may arise as a result of future developments further up the Oxford Road. Especially with regards to bus stops.

It was decided that the group should try to establish further information about s106 agreements linked to other developments in the locality.

- A breach of fences from the development into Abberd Lane suggested that this route was a preferred through way either to Priestly School or the open countryside paths. Officers were asked to investigate whether this link could be formalised through the group and/or with possible money from the PIG (Paths Improvement Grant Scheme).
- The group discussed signage relating to the Sandpit Road Area. It was felt important that it should somehow be linked to a broader plan for signage in the town to maximise its effectiveness. Officers explained a new Way finding Strategy that had been developed in another Community Area. It was felt that this initiative could be beneficial in identifying appropriate signage in the Sandpit Road Area and also negating any isolatory effect by also informing the Community Partnership Transport Strategy and Master planning work about appropriate signage beyond the bounds of the immediate area.

The group felt that the development of this piece of work would be beneficial for the Calne Community Area as a whole and for the specific area identified in the s106 agreement.

To do this it should be possible to use £6,000 from the £150,000 allocation, related to Schedule 5 Paragraph 5, to commission a sign placement study for Calne.

Officers were asked to check details on this and it was decided that the Area Board should be asked to approve spending if it is shown to be appropriate.

3.2. Progress of specific themes

- Woodhill Rise/Oxford Road link for dual use pedestrian/cycleway.

Officers have consulted with local residents and Wiltshire Council's legal department to establish right of way/access over the unmade footpath.

Officers will now write to residents to inform them that a s.662/3 order will be progressed to stop motor traffic from using the route as an access to Woodhill Rise and then physical barriers will be implemented in the form of bollards.

At a later date the footpath will be upgraded to allow it to form a cycle route.

- Safer Routes to School from Sandpit Road through Abberd Way including a safer crossing point for pedestrians at the junction with Honey mead.

During the last phase of consultation with local residents 1 objection had been received. This meant that a report had to be submitted to the appropriate Cabinet Member for a final decision. This would be completed in the next few weeks.

It was hoped that this work would be implemented before the end of this year and it was suggested that if possible this should coincide with school holidays in order to minimise disruption.

Once the crossing point is completed the group will start to look at the continuation of a cycle path alongside the Abberd Brook.

- Traffic calming measures at the Sandpit Road/Oxford Road junction.

Officers reported that results from a further metrocount are awaited

Anecdotal evidence suggested that pedestrian volumes around the new development at Sandpit Lane had increased 'up to 500 fold'. Several members of the group volunteered to man an informal pedestrian count and Cllr Trotman would arrange this.

It was decided that, if informal counts carried out during term time and during holiday time proved that large volumes of pedestrians are now exiting the estate on to Oxford Road, the Area Board would be asked to approve formal traffic/speed/volume and pedestrian counts as an initial move towards developing a pedestrian crossing.

4. Recommendations

- That the Area Board notes this update from the Sandpit Road s106 working group.
- That the Area Board approves spending of £6000 from the Sandpit Road s106 budget for the implementation of a sign placement study for Calne.

Report Author: Jane Vaughan, Calne Community Area Manager
Tel No: 01249 706447
E-Mail: jane.vaughan@wiltshire.gov.uk



SUMMARY OF UNILATERAL UNDERTAKING

Paragraph No. of Schedule 5	Component	Financial Value	Responsibility for Implementation
1	Travel Plan Monitoring Fees	£10,000	The Owners
2	Travel Plan Co-ordinator funding	£48,000	The Owners
3	Bus Service Revenue Support	£300,000	The Owners
4	Oxford Road Pedestrian/Cyclist Improvements and Reduction of Through Traffic	£100,000	The Council
5	Footway and/or Cycleway links to Calne Town Centre, School, Employment Sites	£150,000	The Council
6	Signage to Enhance Footway and Cycleway usage	£2,500	The Council
7	New Transport Maps	£2,000	Travel Plan Co-ordinator
8	Fund for 10% Cycle Discount Scheme	£3,500	Travel Plan Co-ordinator
9	Cycle Training Scheme	£1,000	Travel Plan Co-ordinator
10	Maintaining a Car Sharing Register	£1,000	Travel Plan Co-ordinator
11	Marketing a Car Sharing Register	£2,000	Travel Plan Co-ordinator
12	Enhancing Bus Stops	£32,000	The Council
13	Travel Plan Welcome Packs	£5,500	Travel Plan Co-ordinator
14	Travel Plan Newsletter	£5,000	Travel Plan Co-ordinator
15	Providing Personalised Travel Planning	£15,000	Travel Plan Co-ordinator
16	Additional Funding if Targets are not met	£150,000	Travel Plan Co-ordinator
17	Travel Plan Monitoring Surveys	£16,000	Travel Plan Co-ordinator
18	Travel Plan Auditing	£4,000	Travel Plan Co-ordinator

'The Owners' refers to the three owners of the development land, as set out in the recital of the Unilateral Undertaking.

'The Council' refers to the Wiltshire Council, as set out in the recital of the Unilateral Undertaking.

Report to	Calne Area Board
Date of Meeting	8 April 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider the following officer recommendations:

1. Calne Archery Group – award £1,000 towards the creation of a footpath to the Archery range at Beversbrook Sports facility.
2. To note the outcome of the Calne Area Board World War 1 funding initiative delegated to the Community Area Manager (4th February 2014).

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer’s recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Community Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. For the 2014/15 financial year Calne Area Board has been allocated a budget of **£58,112** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky

community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.

- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which do not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers provide recommendations, however the decision to support applications is made by Calne area board councillors.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the [calne.ourcommunitymatters blogsite](#) . Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Calne Area Board minutes 4th February 2014</p> <p>Calne Community Area Plan 1999 - 2014</p> <p>Community Area Joint Strategic Assessment 2014</p>
---	--

2. Main Considerations

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. This is the first funding round of the 2014/15 financial year.

Future rounds will take place as follows:

- 22 April 2014 for consideration on 3 June 2014
- 24 June 2014 for consideration on 5 August 2014
- 26 August 2014 for consideration on 7 October 2014
- 28 October 2014 for consideration on 9 December 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Calne Area Board.
- 4.2. If grants are awarded and retained in accordance with officer recommendations Calne area board will have a balance **£57,112**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Calne Archers	Footpath to Archery Range	£1,000

8.1.1. Officers recommend that The Calne Archers group is awarded a community area grant of £1000 towards the provision of a footpath to the Archery Range at Beversbrook Sports Facility.

8.1.2. At the Calne 'What Matters to You' event held on 18th March 2014 local people considered its top leisure priority was: 'to support accessible healthy lifestyles and social leisure activities across the community area.'

8.1.3. Calne Archers appeals to a wide range of people of different ages and abilities from across the community area. It also appeals to people who experience mobility issues.

8.1.4. The current archery range is located in a position that at certain times becomes inaccessible to people with mobility problems as a result of wet/uneven ground.

8.1.5. The applicant believes that this project will help to alleviate this problem

8.2.	Area Board WW1 project initiative	Notice of Community Area Manager delegated decisions.
------	-----------------------------------	---

8.2.1. Officers request that the Calne Area Board notes details of delegated decisions made by the Community Area Manager in liaison with the Chairman and Vice Chairman regarding an Area Board initiative to provide funding towards specific community area projects that will engage local people in the commemoration of the centenary of World War One.

8.2.2. At its meeting on 4th February 2014, the Calne Area Board agreed to the allocation of £10,000 from the Area Board budget for local groups to apply for funding to encourage projects to commemorate the World War (WW1) centenary.

8.2.3. Decision for awarding grants to individual projects was delegated to the Community Area Manager (CAM) – in liaison with the Chairman of the Area Board.

8.2.4. The CAM received 4 applications from across the Community Area:

- Friends of Abberd Brook – reflection seat. This project will involve installing a commemorative bench along the Abberd Brook, in the vicinity of the pond and involving children from the local primary school to plant poppies in the same area to promote ideas about quiet reflection. (£1,000).
- Calne Town Council/ British Legion - ‘palest ink stronger than the best memory’. This project will run in conjunction with a bigger project that will see the renovation of the Towns war memorial. Local school children will work with a local stone mason to re-paint the names on the memorial – and will also link to discovering more information about experiences of local people in WW1. (£1,000)
- Calne Heritage Centre - 1914-18 War Commemoration Project. Residents of Calne will be invited over the period August 2014 to November 2018 to complete A4 posters telling the story of a relative who experienced the years of WWI, adding a photograph if possible. They will be asked to bring or email their posters to the Centre on a day they have chosen as significant to the story and it will be displayed in the Centre. At the end of the project all the posters will be put into display books and kept as an archive capturing these important memories. (£500)
- Derry Hill Bells project – Derry Hill has never before had church bells and in the past has used a recording to mark occasions such as Remembrance Day. The community is embarking on a major project to fundraise the purchase and installation of a set of bells and to engage local people in volunteering to learn how to ring them. This WW1 project will mark the launch of the bigger scheme and will be focussed solely upon acquiring one bell, the remembrance bell. This will form a focal point of the community commemorations over the coming years and the local primary school will be invited to engage the children in creative activities (writing/drawing/music etc) that link to the bell and the

commemoration. The bell will be hung in the church in time for Remembrance Day 2018 when it will then be rung to commemorate the centenary of the end of the war and a continuing reminder to children who have been involved in the project whenever they hear it rung in future. (In addition an explanatory plaque will be hung in the church bearing the names of those from the area who served and as a reminder of the project). (£2,500)

- 8.2.5. This funding represents a geographical spread that reaches the town and the rural parts of the community area equally.
- 8.2.6. The Community Area Manager has liaised extensively with applicants, town and parish Councils and the Area Board Chairman and believes that all projects meet the intended outcomes of the scheme. Particularly in engaging local people with reflecting upon the whole duration of the war and not as a celebration of the centenary.
- 8.2.7. All applications have been awarded accordingly.
- 8.2.8. This initiative was funded through the Area Board budget for 2013/14. Money allocated to the scheme and not spent will now be returned to the central budget.
- 8.2.9. Applications for further projects that link to the commemoration of the centenary of WW1 are welcome to be made to the 2014/15 community area grant scheme.

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Jane Vaughan Community Area Manager Tel: 01249 706447 Mobile: 07900 606 933 Email: jane.vaughan@wiltshire.gov.uk
----------------------	--

Grant Applications for Calne on 08/04/2014

ID	Grant Type	Project Title	Applicant	Amount Required
706	Community Area Grant	Calne Archery - New Path leading to the Archery Range	Calne Archery Group	£1,000

Submitted: 12/03/2014 15:57:16

ID: 706

Current Status: Application Appraisal

To be considered at this meeting:

08/04/2014 Calne

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£1 - £1000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Calne Archery - New Path leading to the Archery Range

6. Project summary:

To lay a path to enable wheel chairs users and clubs members to have easier access to the archery range.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne Rural

8. What is the Post Code of where the project is taking place?

SN11 9FL

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£7976.61

Total Expenditure:

£7355.89

Surplus/Deficit for the year:

£620.72

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Calne Archery Club does not have any reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1,000		
Total required from Area Board		£1,000		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Stone	500			
Hire of digger	500			
plus driver				
Total	£1000			£0

11. Have you or do you intend to apply for a grant from another area board within this

financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Calne Archery Club has a membership of 95 people, ranging from 8â€™s to seniors. During poor weather conditions, club members are unable to get to the archery range which is located on the back field at Beversbrook. The club has a few members in wheel chairs who finds it very challenging to get to the range because of its location. The club will benefit with a new path to allow easy access at all times of the year for the club members, wheel chair users and transportation of the equipment.

14. How will you monitor this?

During the winter of 2013/14, wheel chair users and club members were unable to gain access to the archery range because the area leading to the range was too wet and boggy. During poor weather conditions the path leading to the range is unsuitable, unusable and unable to carry any equipment or allow access for the club members. During the winter, the club membership was reduce because of the lack of access to the range for the club members.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the path has been laid, there will be no other cost.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
